



# MORRINSVILLE

## Intermediate School

**Kia U Ki Te Pai** Whatever You Do, Let It Be Your Best

### **International Student Medical & Travel Insurance Policy**

*Adopted by the Board of Trustees 25.02.17*

#### **Rationale:**

**Morrinsville Intermediate School** has developed a medical and travel insurance policy

- To ensure the safety, well-being of the students studying at **Morrinsville Intermediate School**
- To ensure that the school is protected in the event of an emergency
- To ensure compliance with the Education (Pastoral Care of International Students) Code of Practice 2016.

#### **Policy Requirement Advice**

1. All students are required to have appropriate and current medical and travel insurance for the duration of their planned study, as specified in the Code.
2. The education provider shall advise all prospective students of the standard wording as set out in the Code of Practice, and provide information on the education provider's medical and travel insurance requirements.
3. Students purchasing insurance should purchase insurance cover at the time of fee payment and before they leave their home country.
4. Where insurance is provided from a New Zealand company, policy details should be provided in the student's first language where possible.
5. In the case of overseas policy providers, students must provide the school with the policy details in English, before the student attends classes.

#### **Verification of Policies**

Verification of policies will be undertaken prior to enrolment in accordance with Outcome 3, Section 16(5) of the Code and Code Guidelines.

As part of the verification process, **Morrinsville Intermediate School** shall ensure that:

- The insurer/re-insurer is a reputable and established company with substantial experience in the Travel Insurance business, and has a credit rating no lower than A from Standard and Poors, or B+ from A M Best.
- The Insurer is able to provide emergency 24-hour, 7 day per week cover.
- Students have a "certificate of currency" and policy wording from the Insurance company stating that the student has purchased the cover for the duration of the planned period of study. The certificate and policy wording must also detail medical sums insured, repatriation benefits etc.

Where a student is not in possession of an appropriate and current medical and travel insurance policy the school undertakes to:

- Advise the student of the medical and travel insurance requirement.
- Provide the student with a default policy or policy choices, which meets the requirements of the Code of Practice Guidelines.

The cost of default insurance will be met by the student.

### **Recording of Policy Details**

For each student **Morrinsville Intermediate School** shall record the:

- a. Name of the insurer
- b. Policy number
- c. Policy start and end dates.

### **Policy Renewals**

For each student, prior to the expiry of their medical and travel insurance policy, **Morrinsville Intermediate School** shall issue an email and verbal reminder to the parent and agent advising that policy renewal must be completed.

**Signed:**

Board Chairperson\_\_\_\_\_

On behalf of, and with the authority of the Board on\_\_\_\_\_